



This form must be submitted with a completed application cover page form. Complete this form with the assistance of the Building near NPDC-owned reticulation guide - numbers on this form relate to explanatory notes in the guide.

1. Type of proposal

- Options for diverting or building near reticulation

- Conditions for diverting and building near reticulation

Please provide details of the property owner's solicitor:

Solicitor details input field

2. Applicant's declaration and Privacy Statement

PRIVACY STATEMENT

Information on this form is required to be provided under the acts, regulations and bylaws administered by the NPDC and is required to process your application.

I confirm that I have read and understood the privacy statement above and that the information provided on the application form is true and correct.

I also confirm that I am the registered owner of the property indicated in section one of the application cover page form and that I have read and understood the conditions listed in section one of this form.

This serves as notification to NPDC of my intention, as selected in section one of this form, and my agreement to the conditions associated with it.

Where the building encroaches upon NPDC property

Please note that NPDC as a landowner does not permit the construction of any structures on, over or under NPDC property without the prior written approval of the NPDC asset manager.

Signature input field

Date input field

Signature

Date

First name(s) input field

Surname input field

First name(s)

Surname

OFFICE USE ONLY

Table with 4 columns: Date received, Time received, Received by, Applicant #, Property #, Land #, Legal #, Application #, Document #, Amount paid



Explanations in this guide are intended to assist you to complete the Building near NPDC-owned reticulation form. Numbers on the form relate to the explanatory notes in this guide.

Building near NPDC- owned reticulation

Is there water, sewer, or stormwater reticulation near where you intend to place your building? You may need to complete the application form before you can start any building work.

In New Plymouth District there are many kilometres of sewer, stormwater and water reticulation. Some of this reticulation is within private properties. NPDC needs to maintain and protect these assets as required by the Local Government Act.

NPDC is reluctant to allow buildings or additions to be built near reticulation because doing so can:

- Lead to more difficult maintenance works.
Expose NPDC to potential liability claims.
Compromise the integrity of the district's water, sewer or stormwater reticulation.

In exceptional circumstances and for less critical public services, however, NPDC may allow this type of work to proceed under specific conditions.

How best to locate reticulation?

There are various methods to locate reticulation. It is recommended that you arrange an on-site investigation with a suitably qualified professional.

A service plan printout can be requested from NPDC. This record should be treated as a guide only. The responsibility to ensure that a structure is not built over NPDC-owned reticulation lies with the owner.

Building 'near' reticulation - what is the minimum distance?

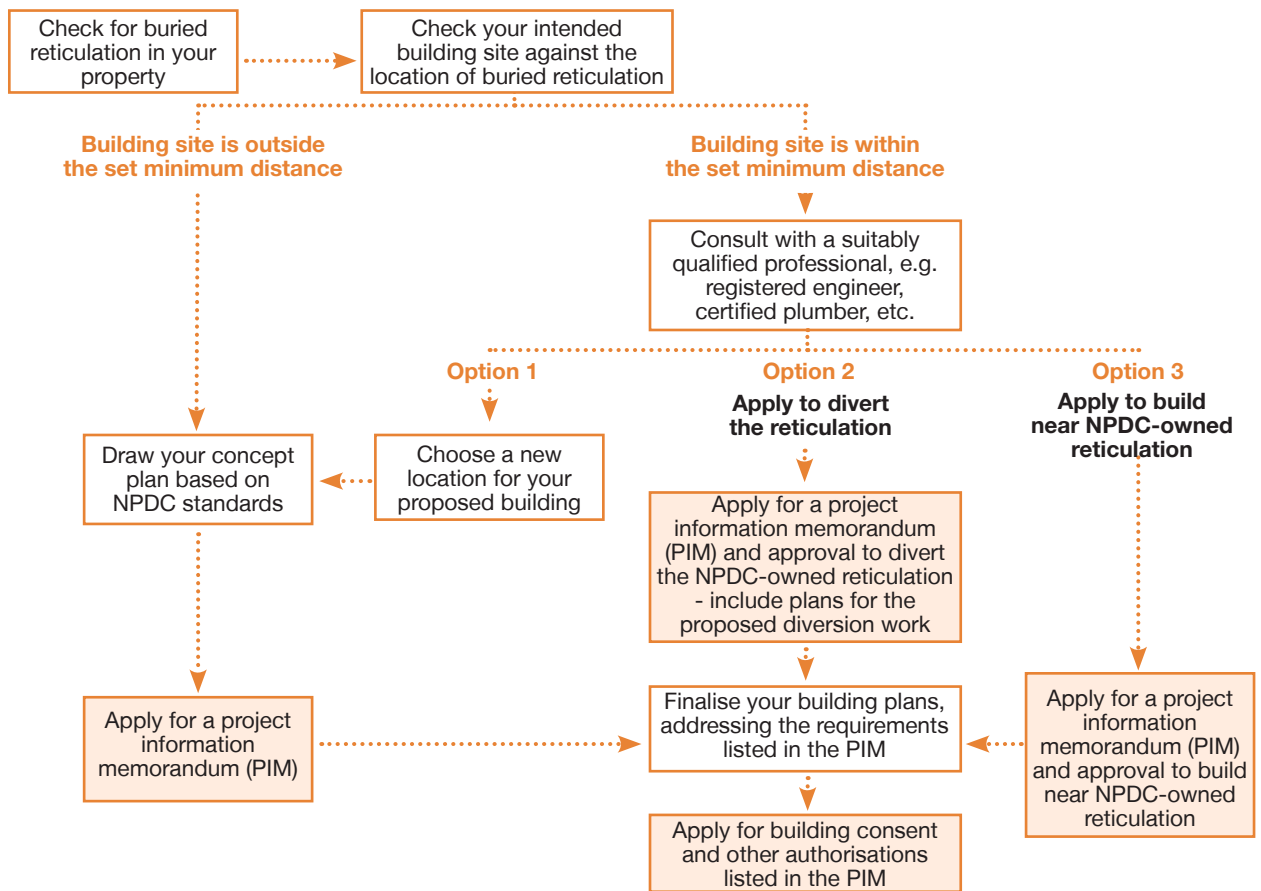
The minimum distance is 1.5m from the centre line of the pipe/culvert, or the invert depth of the pipe/culvert plus the diameter of the pipe or the width of the culvert plus 0.2m, whichever is the greater distance.

Building includes a dwelling, garage, carport, deck, swimming pool, retaining wall and any other permanent structure.

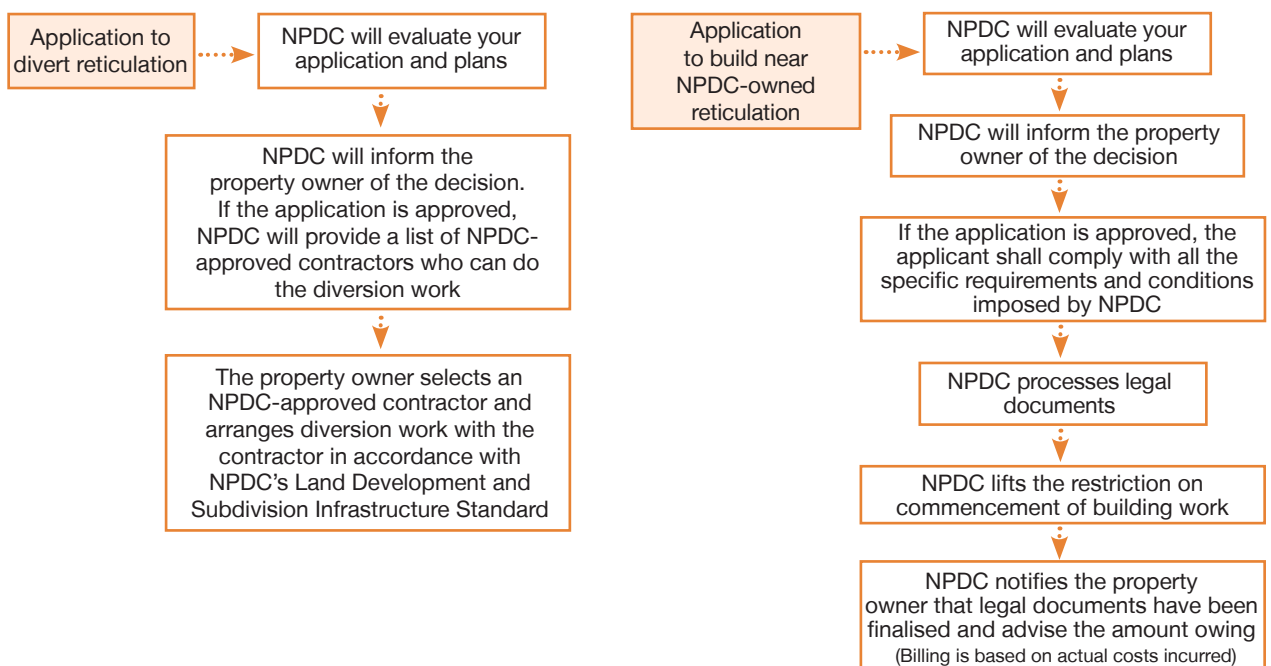
What are your options if your proposed building site is near NPDC-owned reticulation?

Table with 2 columns: Option, Description. Rows include: Choose a new site for your building; Divert the reticulation (do not change your proposed building site) Get approval to divert the reticulation; Do not change your proposed building site Get approval to build near NPDC-owned reticulation.

## How to proceed with your building project



## What happens with your application to divert or build near NPDC-owned reticulation?



## Guidance notes to assist with completing the 'Building near NPDC-owned reticulation' form

### 1. Type of proposal

- Tick the circle that corresponds to the option that you propose to undertake in relation to your building work.
- Attach a plan for any proposed diversion work.

Refer to page one of this guide for a description of each option.

### 2. Applicant's declaration

**A decision or information supplied to you as a result of your application is limited to the extent and accuracy of the information you have provided in your application.**

- Write your full name, signature and the date that you submitted your application.
- If you are submitting this application on behalf of your company, please sign your name and not the name of your company.